

Georgia TIME Task Force Board of Directors Meeting

Virtual Meeting/Microsoft Teams

(844) 603-6058

Phone Conference ID: 584 755 698#

November 3, 2021

MEETING MINUTES



Attendees: Jason Josey (GDOT), Chadrick Hendon (GDOT), Matthew Glasser (GDOT) Dolores Uttero (GDOT), Amanda Tullis (Atkins), Keon Boozarjomehri (Atkins), Briana Khan (Atkins), Rafanee Herman (Atkins), Scott Malcom (Atkins), Chidi Kalu (Atkins), Marty Legé (Atkins), Michael Varner (Atkins), Jeff Cotter (Atkins), Capt. Ritchie Howard (GSP), Greg Morris (FHWA), Mike Ellington (Metro Atlanta Ambulance), Mark Hand (Woodstock Police Dept.), Keith Sanders (Sandy Springs Fire), John Kessler (Parsons), Requel Williams (AECOM), Anslee Schroeder (AECOM), Brian Purvis (AECOM)

October 6, 2021 Board Meeting Minutes approved. The October 6, 2021 Board Minutes were voted on and approved as written by majority vote of the Board. Keith Sanders made the motion to approve, which was seconded by Brian Purvis.

Action Items:

Pete Harrison	Review the by- laws regarding who votes for the upcoming 2022 Board Elections
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Old Business:

Board of Directors Nominations Update – Requel Williams

- The deadline for submissions has been extended to November 8, 2021
- Ballots will be issued in mid – November and results will be announced prior to the December board meeting. In addition, multiple nominations have been received for each position.

Committee Updates:

Communications (Ansee Schroeder)

- **Q4 Newsletter**
 - The Q4 newsletter is currently in progress and scheduled to be released at the end of December. Please submit any content suggestions or questions to communications@timetaskforce.com
- **TIME Task Force 2022 Conference**
 - Currently assisting the programs committee with communications/ marketing and planning support.
- **TIM Day 2021 Highlights**
 - Successfully created outreach campaign components such as the TIM Day Toolkit and TIM day goodies bags to show our appreciation and recognize all the hard work provided by HERO, CHAMP, and the TMC staff.
 - Social Media outreach was developed from ride along videos with CHAMP, HERO and GSP. These videos can be viewed on our social media platforms. In addition, A TIM Day

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Awareness fact sheet and graphics were created and published, media releases were sent out, and email distributions went out to TIME Task Force members.

- The communications committee will start working to develop a report to show stats of our campaign work and the goal is to have it presented at the December board meeting.

Upcoming Campaigns:

November: Crash Responder Week (formerly known as NTIRAW), Winter Weather, Thanksgiving: Thankful for TIM and Travel Forecast.

December: End of year TIME recap, Winter Weather, Holiday Travel, and TIME Conference 2022 promotion

Grants (Kofi/Robert)

- No updates currently

Operations (Brian Purvis)

The operations subcommittee met on Monday November 1, 2021 to discuss the Livestock Emergency Response Plan (LERP) training updates. Successfully held a meeting in Monroe County on October 21, 2021 with 35 in attendance, to include representatives from Fire, EMS, and Veterans. In addition, we are facilitating 6 training sessions for next year throughout Georgia.

511 GA/ Navigator Updates

- Currently outreaching to the trucking industry and their dispatch centers as we are noticing a lot of backups and crashes. We are encouraging and promoting the truckers to use the 511 app to set up alternate routes, receive alerts, announcements, and real time traffic and travel information.

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Debrief I-20 Bridge Collapse

- The I-20 bridge was not collapsed but the adjacent access road bridge built in 1937 collapsed causing 1 fatality, 2 injuries, 2 life flights on the scene and being investigated by the Occupational Safety and Health Administration(OSHA). This incident opened the discussion of traffic control among CHAMP and HERO. Some internal training issues were discovered. In addition, we are in discussion of doing some collaborative work with HERO and CHAMP to coordinate working together in major incident scenes.
- In terms of radio communications between agencies HERO has changed to HARRIS while CHAMP still using Southern Link, we have not integrated the communications system at this time. In addition, we are seeing overlaps between our organizations on TRIP incidents. Meetings are scheduled for late November or early December to develop a solution.

CHAMP Shoulder Strike

- A GDOT CHAMP vehicle was involved in this incident on October 29, 2021. There was a lack of CCTV, no cameras, or message boards. This incident brought up a discussion of abandoned vehicles which is a reoccurring issue. We are reviewing traffic safety information and the dangers that we can help decrease these incidents. In addition, our goal is to get CHAMP and HERO involved with (Georgia State Patrol) GSP to utilize their rotation list to clear abandoned vehicles more efficiently.

Action Item from Jason Josey:

- Schedule a meeting to discuss and develop training understanding guidelines amongst agencies involved to decrease the ongoing issue of abandoned vehicles.

Programs: (John Kessler)

- **TIME Task Force Conference**
 - The programs committee is currently developing attendee registration forms, sponsorship forms and exhibitor forms to be submitted to the communications committee to be added to the TIME Task Force Conference webpage being developed.
 - A call for presenters and sponsors is being developed and our goal is to have the information distributed mid – November.
- **2022 Quarterly Meetings**
 - Previous dates decided were not suitable for the 2022 calendar. The programs committee will discuss new dates and have ready for approval in the December board meeting.

Training (Chidi Kalu)

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- **Training Initiatives**

- LERP training was very successful in Monroe County. Ray King and Chidi Kalu facilitated, coordinated, and provided the training. In addition, we are developing 6 new training sessions for 2022.
- Successfully developed and released the first Hazmat Training in Cobb County.
- Developed the EAG training and scheduled (18) training sessions that started October 26, 2021 and the remainder of 2022 is ready to roll out.
- The TRIP expansion program is currently underway more details soon.
- Received great feedback from towers that have participated in the Wrecker Mater 4 and 5 training sessions. Based on feedback we are in discussion of adding The Emergency Road Service Coalition of America as an additional training vendor to use in the future.
- Area Analyst Gwen Fulton is currently assisting TRIP Operators complete their 8-hour training with TRIP Continued Education Program and the E911 Operators training sessions.
- The TRIP refresher courses and SHRP2 trainings are being delivered to law enforcement agencies statewide and we are receiving great feedback. In addition, rural areas are interested in these trainings.

New Business: N/A

Financials: (Requel Williams)

- Review of Current Period Change
- -\$248.00 was used to purchase items from Amazon for the Georgia TIM Proclamation Day thank you bags.
- A motion to approve the October 2021, financials was made by Mike Ellington and seconded by Brian Purvis. The motion to accept the October 2021, financials as presented carried by majority vote of the Board.

Open Discussion –

- Greg Morris shared the results of the TIM Self-Assessment that occurred in the October board meeting.
- Brian Purvis recommends next year we conduct the TIM Self- Assessment amongst our local teams. Local TIM teams will need to coordinate these assessments with Greg Morris. Mary Lege' replied that the STIMS Area Analyst can help facilitate as well if need be.

Upcoming Events

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November 18	Catoosa County – TIM Meeting (10am-12pm)
November 3	Hinesville Police Department – SHRP2 Training (9am-1pm and 2pm -6pm)
November 4	Hinesville Police Department – SHRP2 Training (2pm -6pm)
November 16	Georgia State Patrol Troop A (10:30am – 2:30pm)
November 17	Georgia State Patrol Troop A (10:30am – 2:30pm)

Next Board meeting: Wednesday December 1, 2021

Adjourn