

**Traffic Incident Management Self-Assessment
Score Sheet**

Traffic Incident Management (TIM) Assessment	Self	Overall TIM Program Score:
<p>Score each question applicable to your TIM program using the categories listed below. Also, the reasons for each question scoring should be documented, if the opportunity exists.</p> <p>0 - No progress in this area.</p> <p>1 - Very little being done in this area.</p> <p>2 - Efforts in this area are moderate - some good processes exist, but they may not be well integrated/coordinated - results are mixed.</p> <p>3 - Efforts in this area are strong and results are promising. However, there is still room for improvement.</p> <p>4 - Efforts in this area are outstanding. There is good integration/coordination with good to excellent results.</p>		50.9%

Section 1	Section Score
4.1 Program and Institutional Issues - 30%	8.9%
4.1.1 Formal Traffic Incident Management Programs	Enter Ratings for Each Question Below:
<i>Does your TIM program:</i>	
4.1.1.1. Have multi-agency, multi-year strategic plans detailing specific programmatic activities to be accomplished with appropriate budget and personnel needs identified?	1
4.1.1.2. Have formal inter-agency agreements on operational and administrative procedures and policies?	2
4.1.1.3. Have field-level input into the plans ensuring that the plans will be workable by those responsible for their implementation?	1
4.1.2 TIM Administrative Teams	Enter Ratings for Each Question Below:
<i>Does your TIM program:</i>	
4.1.2.1. Have formalized TIM multi-agency administrative teams to meet and discuss administrative policy issues?	2
4.1.2.2. Hold regular meetings of the TIM administrative team?	3
4.1.2.3. Conduct training through simulation or "in-field" exercises?	2
4.1.2.4. Conduct post-incident debriefings?	2
4.1.2.5. Conduct planning for "special events": <i>(Composite score for 4.1.2.5.a thru 4.1.2.5.d below)</i>	1.25

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4.1.2.5.a. Construction and maintenance?	1
4.1.2.5.b. Sporting events/concerts/conventions/etc.?	1
4.1.2.5.c. Weather-related events?	2
4.1.2.5.d. Catastrophic events?	1
4.1.3. Performance Measurement	Enter Ratings for Each Question Below:
<i>Does your TIM program:</i>	
4.1.3.1. Have multi-agency agreements on what measures will be tracked and used to measure program performance?	0
4.1.3.2. Have agreed upon methods to collect and analyze/track performance measures?	0
4.1.3.3. Have established targets for performance? (<i>Composite score for 4.1.3.3.a and 4.1.3.3.b below</i>)	0
4.1.3.3.a. Response?	0
4.1.3.3.b. Clearance?	0
4.1.3.4. Conduct periodic review of whether or not progress is being made to achieve targets?	0
Section 2	
4.2 Operational Issues - 40%	Section Score: 18.6%
4.2.1. Procedures for Major Incidents	Enter Ratings for Each Question Below:
<i>Does your TIM program:</i>	
4.2.1.1. Have established criteria for what is a “major incident” – incident levels or codes?	1
4.2.1.2. Identify high ranking agency members available on 24/7 basis to respond to a major incident?	1
4.2.1.3. Have a pre-identified (approved) contact list of resources (including special equipment) for incident clearance and hazardous materials response?	1
4.2.1.4. Have the response equipment pre-staged for timely response?	1
4.2.2. Responder and Motorist Safety	Enter Ratings for Each Question Below:
<i>Does your TIM program:</i>	
4.2.2.1. Train all responders in traffic control procedures?	2
4.2.2.2. Utilize on-scene traffic control procedures for various levels of incidents in compliance with MUTCD?	3

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4.2.2.3. Utilize traffic control procedures for the end of the incident traffic queue?	2
4.2.2.4. Have mutually understood equipment staging and emergency lighting procedures on-site to maximize traffic flow past an incident while providing responder safety?	2
4.2.3. Response and Clearance Policies and Procedures <i>Does your TIM program:</i>	Enter Ratings for Each Question Below:
4.2.3.1. Utilize the Incident Command System?	3
4.2.3.2. Have specific policies and procedures for fatal accident investigation?	1
4.2.3.3. Have specific policies and procedures for hazardous materials response?	1
4.2.3.4. Have quick clearance policies?	2
4.2.3.5. Have a pre-qualified list of available and contracted towing and recovery operators (to include operators' capabilities)?	2
4.2.3.6. Use motorist assist service patrols?	4
Section 3 4.3 Communication and Technology Issues - 30%	Section Score: 23.4%
4.3.1. Integrated Interagency Communications <i>Does your TIM program:</i>	Enter Ratings for Each Question Below:
4.3.1.1. Have a two-way interagency voice communications system allowing for direct on-site communications between incident responders?	2
4.3.1.2. Provide data and video information transfer between agencies and applications (TMC-CAD integration)?	1
4.3.2. Transportation Management Systems <i>Does your TIM program:</i>	Enter Ratings for Each Question Below:
4.3.2.1. Use Traffic Management Center(s) to coordinate incident notification and response?	4
4.3.2.2. Have a developed technical infrastructure for surveillance and rapid detection of traffic incidents?	4
4.3.2.3. Have specific policies and procedures for traffic management during incident response (i.e. signal timing changes, opening/closing of HOV lanes/ramp metering)?	3
4.3.3. Traveler Information <i>Does your TIM program:</i>	Enter Ratings for Each Question Below:
4.3.3.1. Have the ability to merge/integrate and interpret information from multiple sources?	3

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4.3.3.2. Have a real-time motorist information system providing incident-specific information?	4
4.3.3.3. Provide motorists with travel time estimates for route segments?	4